



Facility

Name: *Happy Days Christian Day Care and Preschool Inc.*

License Number: *10517*

Address: *2001 Golf Course Rd, Rio Rancho, NM 87124*

Phone: *5058926529*

Fax:

E-mail: *bill@hdcps.org*

License Information

Type: *2 Star + Child Care Center*

Status: *Licensed*

Issue Date: *01/01/2018*

Expiration Date: *12/10/2018*

Capacity

Over Age 2: *60*

Under Age 2: *29*

Night Care: *0*

Playground: *89*

Square Footage: *0*

Census

Over 2: *34*

Under 2: *20*

Classrooms

Number of Classrooms: *8*

Days and Hours of Operation

Monday

6:00 AM - 6:30 PM

Tuesday

6:00 AM - 6:00 PM

Wednesday

6:00 AM - 6:30 PM

Thursday

6:00 AM - 6:00 PM

Friday

6:00 AM - 6:30 PM

Saturday

Closed

Sunday

Closed

Inspection

Date: *10/16/2018*

Time In: *9:20 AM*

Time Out: *12:54 PM*

Purpose: *Annual*

Licensure

| | |
|--|----------------------|
| 8.16.2.11 A Types of Licenses | <i>Not Inspected</i> |
| 8.16.2.11 B Renewal of License | <i>Not Inspected</i> |
| 8.16.2.11 D Non-transferable Restrictions of License | <i>Not Inspected</i> |
| 8.16.2.12 A, K, M Licensing Actions and Administrative Appeals | <i>Not Inspected</i> |
| 8.16.2.17 E, F Surveys for Child Care Facilities | <i>Compliance</i> |
| 8.16.2.18 D Complaints | <i>Not Inspected</i> |
| 8.16.2.21 A Licensing Requirements | <i>Not Inspected</i> |

Licensure (continued)**8.16.2.21 B Capacity of Centers****Non-compliance**

The center failed to post the maximum capacity of the playground on the doors to the playground. Toddler 1 and Two's playground\.

Corrective Action Plan

The center will post the maximum capacity of the playground on the doors to the playground.

Regulation: 8.16.2.21.B.3.b.

Date to be Completed: 11/15/2018

The center failed to post classroom capacities, and ratios and group sizes in an area of the room that is easily visible to parents, staff and visitors. Group size not posted in 2's room.

Corrective Action Plan

The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors.

Regulation: 8.16.2.21.B.3.c.

Date to be Completed: 11/15/2018

8.16.2.21 C Incident Reporting Requirements**Not Inspected****Administrative Requirements****8.16.2.22 A Administrative Records****Compliance****8.16.2.22 B Mission, Philosophy and Curriculum Statement****Not Inspected****8.16.2.22 C Policy and Procedures****Compliance****8.16.2.22 D Family Handbook****Not Inspected****8.16.2.22 E Children's Records****Non-compliance**

Of the 18 children's records reviewed, 2 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.

Corrective Action Plan

Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.

Regulation: 8.16.2.22.E.1.e.

Date to be Completed: 11/15/2018

8.16.2.22 E Children's Records (continued)**Non-compliance**

Of the 18 children's records reviewed, 5 is/are missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.22 form for the child(ren) with missing information.

Corrective Action Plan

Parents will be advised to review and add missing information. The center will review all children's records to ensure up-to-date emergency contact information is on file.

Regulation: 8.16.2.22.E.2.b.

Date to be Completed: 11/15/2018

Of the 18 children's records reviewed, 2 is/are missing the name and telephone number of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency. See Children's Records 8.16.2.22 form for the child(ren) with missing information.

Corrective Action Plan

Parents will be advised to review and add missing information. The center will review all children's records to ensure contact information for a physician or medical center is on file.

Regulation: 8.16.2.22.E.2.c.

Date to be Completed: 11/15/2018

Of the 18 children's records reviewed, 1 is/are missing information on allergies or medical conditions. See Children's Records 8.16.2.22 form for the child(ren) with missing information.

Corrective Action Plan

Parents will be advised to review and add missing information. The center will review all records to ensure information regarding allergies and medical conditions is on file.

Regulation: 8.16.2.22.E.2.a.

Date to be Completed: 11/15/2018

8.16.2.22 F Personnel Records**Non-compliance**

From the review of staff records, it was determined that 2 out of 18 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan.

Corrective Action Plan

The center will have staff complete a professional development plan and sign the plan. The plan will be maintained on file.

Regulation: 8.16.2.22.F.1.n.

Date to be Completed: 11/15/2018

Personnel & Staffing (continued)

8.16.2.22 G Personnel Handbook

Not Inspected

Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements

Compliance

8.16.2.23 B Staff Qualifications and Training

Compliance

8.16.2.23 C Staff/Child Ratios and Group Sizes

Compliance

Services & Care of Children

8.16.2.24 A Guidance

Compliance

8.16.2.24 B Naps or Rest Period

Compliance

8.16.2.24 C Additional Requirements for Infants and Toddlers

Compliance

8.16.2.24 D Diapering and Toileting

Compliance

8.16.2.24 E Additional Requirements for Children with Special Needs

Compliance

8.16.2.24 F Additional Requirements for Night Care

N/A

8.16.2.24 G Physical Environment

Non-compliance

Materials were not cared for and organized by type and labeled with words and/or pictures where appropriate. Materials not labeled in the manipulative area of the 1st Step room and the science area of the Preschool room.

Corrective Action Plan

Materials will be well cared for and organized by type and labeled with words and/or pictures where appropriate.

Regulation: 8.16.2.24.G.6.

Date to be Completed: 11/15/2018

8.16.2.24 H Social-Emotional Responsive Environment

Compliance

8.16.2.24 I Equipment and Program

Non-compliance

The center does not provide children in the 3 yr. old 1st Step room(s) sufficient equipment for indoor activities so that at any one time each child can be individually involved. (Empty Shelves)

Corrective Action Plan

Additional equipment will be obtained.

Regulation: 8.16.2.24.I.4.

Date to be Completed: 11/15/2018

8.16.2.24 I Equipment and Program (continued)**Non-compliance**

The center does not provide children in the 4 yr. old Preschool room(s) sufficient equipment for indoor activities so that at any one time each child can be individually involved. Empty shelves in the science area.

Corrective Action Plan

Additional equipment will be obtained.

Regulation: 8.16.2.24.I.4.

Date to be Completed: 11/15/2018

8.16.2.24 J Outdoor Play Areas

Compliance

8.16.2.24 K Swimming, Wadding and Water

Not Inspected

8.16.2.24 L Field Trips

Not Inspected

Food Service**8.16.2.25 B Meals and Snacks**

Compliance

8.16.2.25 C Menus

Compliance

8.16.2.25 D Kitchens

Compliance

8.16.2.25 E Meal Times

Compliance

Health & Safety Requirements**8.16.2.26 A Hygiene**

Compliance

8.16.2.26 B First Aid Requirements

Compliance

8.16.2.26 C Medication**Non-compliance**

The center does not have the written permission of parents or guardians, directions from the prescribing physician to administer medication. (Inhaler and Albuterol)

Corrective Action Plan

Written permission and instructions for administration from the prescribing physician will be obtained from parents/guardians prior to administering any prescription or non-prescription medication.

Regulation: 8.16.2.26.C.2.

Date to be Completed: 11/15/2018

When medication is no longer needed, it is not returned to the parents or guardians or destroyed but it remains in the center. (Nasal Spray expired 10/12)

Corrective Action Plan

Medication no longer needed or expired will be returned to the parents or guardians or destroyed.

Regulation: 8.16.2.26.C.5.

Date to be Completed: 11/15/2018

Health & Safety Requirements (*continued*)

8.16.2.27 A-D Illness Requirements for Centers

Compliance

8.16.2.28 A-H Transportation Requirements for Centers

N/A

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping

Non-compliance

The playground Toys on the 2's playground are not in good repair as evidenced by broken equipment.

Corrective Action Plan

Repairs will be completed and a system for routine inspection of the center and premises will be established.

Regulation: 8.16.2.29.A.1.

Date to be Completed: 11/15/2018

8.16.2.29 B Pest Control

Compliance

8.16.2.29 C Mechanical Systems

Compliance

8.16.2.29 D Water and Waste

Compliance

8.16.2.29 E Lighting, Lighting Fixtures and Electrical

Compliance

8.16.2.29 F Exits and Windows

Compliance

8.16.2.29 G Toilet and Bathing Facilities

Compliance

8.16.2.29 H Safety Compliance

Compliance

8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances

Compliance

8.16.2.29 J Pets

N/A

Additional Comments

Fire Extinguishers expire October 2018.

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Kia Kennedy



Facility Representative: William Crossland